

**MEDINA COUNTY FAIR GROUNDS**

Name: \_\_\_\_\_ TXDL#: \_\_\_\_\_  
Organization Represented: \_\_\_\_\_ Member: \_\_\_\_\_ Non-Member: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ E-mail Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Fax #: \_\_\_\_\_  
Type of Function: \_\_\_\_\_ Approx # of Guests: \_\_\_\_\_  
Reservation Date: \_\_\_\_\_ Hours: Start \_\_\_\_\_ End \_\_\_\_\_

**RENTAL AREAS**

Fair Building: \_\_\_\_\_ Bar-B-Q Pit: \_\_\_\_\_ Rodeo Arena: \_\_\_\_\_  
Show Barn: \_\_\_\_\_ Soft Ball Park: \_\_\_\_\_ Propane \_\_\_\_\_

**ADDITIONAL REQUIREMENTS**

Air Conditioning for Event: Y / N      Date Pd: \_\_\_\_\_      Amount Due: \_\_\_\_\_  
Extra Decorating Days: Y / N      Dates requested: \_\_\_\_\_      Amount Due: \_\_\_\_\_  
Air Conditioning for Decorating: Y / N      Date Pd: \_\_\_\_\_      Amount Due: \_\_\_\_\_  
Date Pd: \_\_\_\_\_      Building/Grounds: \_\_\_\_\_  
Date Pd: \_\_\_\_\_      Damage Deposit: \_\_\_\_\_  
Date Pd: \_\_\_\_\_      Clean-Up Deposit: \_\_\_\_\_  
Date Pd: \_\_\_\_\_      10% Discount      Total Balance Due: \_\_\_\_\_  
Date Pd: \_\_\_\_\_      Required Deposit: \_\_\_\_\_

Date: \_\_\_\_\_ Check #: \_\_\_\_\_ Cash: \_\_\_\_\_ Amount Received: \_\_\_\_\_  
Date: \_\_\_\_\_ Check #: \_\_\_\_\_ Cash: \_\_\_\_\_ Amount Received: \_\_\_\_\_

## MEDINA COUNTY FAIR HALL RENTAL FEES

*10% MEMBER DISCOUNT for current Medina County Fair Members and Non Profit Organizations.*

	Weekend (Fri- Sun) Rate	Weekday (Mon- Thurs) Rate
HALL/ GROUNDS RENTAL FEE:	\$ 1000.00	\$ 500.00
EXTRA DAY FEE:	\$ 400.00	\$ 200.00
EXTRA DAY AC begins at Noon:	\$ 300.00	\$ 300.00
AC or HEATERS:	\$ 350.00	\$ 350.00
RODEO ARENA/ SOFTBALL FIELD:	\$ 350.00 AS IS, no alterations are to be made.	
SHOWBARN:	\$ 400.00 Panels are rented through Stock Show Assoc.	
BAR-B-QUE PIT:	No Fee, just cleaning and damage deposits must be paid in full.	
MOBILE BAR/ CONCESSION	\$100.00 MCFA responsible or \$50.00 renter's responsibility	
DAMAGE DEPOSIT:	\$ 250.00	Refundable \$ 250.00
CLEAN-UP DEPOSIT	\$ 400.00	Refundable \$ 400.00
RESERVATION DEPOSIT:	HALF OF TOTAL AMOUNT	

Rental Charges are NONE REFUNDABLE. No date is confirmed until payment is cleared. The remaining one-half of the rental charge must be paid to Lessor 14 days prior to the scheduled event or upon execution, if the event date is less than 14 days from the date of this Contract.

Standard Hall rental Fee includes use of the Hall and Parking Grounds surrounding building ONLY for day of the event. This agreement DOES NOT include other amenities located across property: Rodeo Arena, Show barn, Softball Field, Track Pavilion or Bar- B –Q Pit, Mobile Bar/ Concession Stand areas unless otherwise stated. Medina County Fair Association **RESERVES THE RIGHT TO REFUSE** use of any facility to any person, organization or other requesting use of facilities; or to evict any person or organization for misconduct or when deemed to be in the best interest of the Medina County Fair Hall. Lessor's staff shall have the right to access and enter the facility for any reasonable purpose during the contracted time.

Reservations under this agreement will not be final until the deposit amount is received and keys will not be issued until FULL payment and ALL deposits are received and have cleared the bank.

**CAPACITY:** Maximum capacity per event is 700 persons

**CANCELLATION POLICY:** Lessee cancelling a reservation more than (forty five) 45 days prior to the event shall be entitled to a refund of one-half of rental fee and. Lessee must notify Lessor of cancellation in writing. Cancellations within (forty five) 45 days of the event date will receive a refund of the "damage/clean-up deposit" (\$650.00) only.

\_\_\_\_\_ (Initial)

**SECURITY:** Security is highly recommended when alcohol is present or when large numbers of people are on the premise. **Security is the sole responsibility of the lessee.** Security officers are available at \$30.00/ HR with minimum of 2 officers at a 4 hour minimum. Please, contact 426-5353.

**LIABILITY:** Lessee's signature on the rental agreement constitutes an acknowledgment by applicants that the facilities/ property is rented in its "AS IS" condition with no warranties, express or implied. Lessee hereby assumes full responsibility for the character, acts and conduct of all persons admitted to the Premises, or any portion of said Premises by the consent of the Lessee or by/with the consent of the Lessee's guest, invites, employees or contract labor. Not with standing, Lessor reserves the right at all times, but not the obligation, to removes Lessee's disorderly invites or guests. Lessor shall not be liable to Lessee's agents, servants, employees, customers or invites for any damage to persons or property caused by an act, omission or neglect of Lessee, or for its employees or agents. Lessee hereby agrees to indemnify and hold harmless Lessor or its agents, and successor from and against any losses, claims damages, penalties, liabilities, response, cost and expenses (including all out-of-pocket litigation cost and the reasonable fees and expenses of counsel), arising from Lessee, its agents, contractors, employees, licenses, or invites in or about the Premises. Lessee agrees to comply with all laws and ordinances of the City of Hondo, County of Medina, State of Texas and/ or the United States of America.

**FIRE & SAFETY:** Smoking is prohibited in the entire Medina County Fair Hall at ALL times. Candles must not be left unattended and must be protected by hurricane glass with table protection.

**MUSIC:** All music DJ/ Bands must stop playing at 12:00 Midnight.

**ALCOHOLIC BEVERAGES:** The Texas Alcoholic Beverage Commission Rules will be adhered to at all times by anyone using the facility. The sale, charge or requested donations of liquor or set-up by private organizations or individuals at weddings, private parties, etc. is strictly prohibited. Lessee assumes all risk associated with applicant decision to provide alcoholic beverages or to allow the consumption of alcoholic beverages on premises. The Medina County Fair Association STRONGLY discourages the same and assumes NO RESPONSIBILITY. ABSOLUTELY NO ONE under the age of 21 is to consume alcoholic beverages and No controlled substances shall be obtained or consumed on premises. NO GLASS CONTAINERS!

**DECORATING:** Staples, tacks, screws/ bolts, pins, glue, nails or anything creating holes, leaving sticky residue, or damaging the finish of the walls are PROHIBITED! All decorations must be free standing. No sitting or standing on tables. All tables and chairs must remain in the hall. No rice, confetti, glitter, or any items of the nature shall be used or thrown inside any portion of the building. All decorations must be removed following the event. The mobile bar/concession stand can be used inside or out and can be decorated. Same rules apply for decorating the hall. Lessee is responsible for finding a trailer to haul bar/concession and responsible for setting it up and returning it to where it was found BEFORE keys are turned in to MCFA; unless otherwise stated.

**CLEAN-UP:** Lessee will leave any and all areas used IN THE SAME CONDITION as when first occupied. The Fair association will provide sweeping and mopping. Hall, kitchen, cooler, bathrooms, conference room and grounds are all areas of cleaning responsibility of Lessee. All trash must be picked up inside and outside of the building. All trash must be deposited immediately at the end of function into the provided dumpster. NO TRASH IS ALLOWED TO REMAIN INSIDE OVER NIGHT! All decorations must be removed by the expiration of the event contract. All tables and chairs need to be cleaned/ wiped down and then placed back on racks neatly. If any large liquid messes

\_\_\_\_\_ (Initial)

occur, they are to be mopped by lessee and a final sweep to remove general dirt/ trash is necessary before keys are returned. At this time there are 590 chairs and 70 white tables that are accounted for and under Lessee's responsibility. Stage must be placed in same position in which was found prior to Hall use. Failure to comply may

result in possible forfeit of some or all of the deposits. Lessee will be liable for any repair/ replacement or cleaning fee costs in excess of the deposit.

**MULTIPLE FACILITIES USE:** Unless all areas are rented/paid for by one entity; there is no guarantee that your event will be the only event to occur on the fair grounds. It is possible for softball field, rodeo, show barn and fair hall to host separate events simultaneously. We hold no responsibility to notify you of multiple areas booked. You must ask.

**GRADUATION PARTIES:** There is a maximum (fifteen) 15 family limit on graduation parties. In order to receive a member discount, all families must be members of the MCFA. The responsible party will be required to submit, (forty five) 45 days prior to the event, an addendum listing all families involved.

**ABANDONED PROPERTY:** Lessor shall not be held responsible for any material or equipment left in the Hall area, or the damage or loss of any merchandise or articles left on the premises before, during or after the event. Any property not removed from the facility by expiration time of event contract will be considered abandoned by Lessee and become property of the Lessor. Items at the discretion of the Lessor may be purchased back for a "storage fee" cost.

**DAMAGE & CLEAN UP DEPOSITS:** Your deposit will be refunded after all keys are returned and an authorized MCFA representative inspects and accepts the condition of the hall/grounds. The MCFA reserves the right to take a minimum of (one) 1 week but not to exceed thirty (30) days to redeem the deposit. Deposit refunded is based on the amount of damages/rules broken and costs accrued to the MCFA.

Lessor reserved the right to alter and/ or amend this Contract. Lessor shall make the final determination regarding any matters not expressly covered on the Contract. Any legal fees incurred by Lessor to enforce the terms of this Contract shall be the sole responsibility of Lessee.

By signing the Contract I understand and agree to the terms of conditions listed on the Contract. I understand I am liable for deposits and in agreement that all information on the contract is valid and confirmed as written. I understand that as the signing party to the Contact I am responsible for all deposits, fees, and costs associated with the event.

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Signature of Applicant

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Date

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Accepted By Medina County Fair Assoc.

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Date

**PO Box 4 Hondo, TX 78861 ~~~~~733 FM 462 N Hondo, TX 78861**